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Assistant to Deputy Director (Administration) 10 March 1951
Senior Committee, coordination and action
Task Force

Categories of employees and agents

1. Forwarded herewith are recommended revisions of the Confidential Funds Regulations for the purpose of adopting uniform definitions of the various categories of individuals appointed or otherwise employed by this Agency, and for establishing certain authorities necessary in making agreements with such individuals.

2. Difficulties arising out of confusions of terminology descriptive of the relationships between the Agency and its personnel led to the formation in September 1950 of an Ad Hoc Committee to refine presently existing categories. OSO, OPC, Personnel, Finance, Security and General Counsel were represented on that committee. Attached under TAB A is the paper representing the consensus of the Ad Hoc Committee, together with OSO, OPC and IAS endorsements. Tabs B and C are later revisions making minor substantial or editorial changes, prepared by the Comptroller and the Personnel Director together with their recommendations of approval. Tab D incorporating minor editorial changes was prepared by the Task Force.

3. The adoption of uniform definitions of personnel is an essential prerequisite to the formulation of more detailed administrative and operating procedures on this subject. It is therefore recommended that the Senior Review Committee mentioned in your memo of 8 March 1951 review TAB D with a view to reconciling any minor differences of opinion which may still exist, and effecting publication and release of this regulation at the earliest possible date.

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[redacted]

Chairman

Attachments

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